

Instructions on how to submit an Application for Relief from Compliance with the Phased Water Conservation Plan

[Click here to submit your appeal online](#)

On June 2, 2015, the Los Angeles County Board of Supervisors adopted a resolution to implement the Phased Water Conservation Plan for the Los Angeles County Waterworks Districts. The implementation date for the Phased Water Conservation Plan is June 8, 2015.

Below is a list of instructions on how to submit an Application for Relief from Compliance with the Phased Water Conservation Plan.

1. Review the list of pertinent and relevant factors below, which may be taken into consideration in determining whether to grant relief, if any, and the nature of any relief from compliance.

a. Relief from reductions that will result in unemployment

Customers must submit an explanation of why the required reduction will result in a loss of employment for the customer.

b. Relief for additional members added to the household (meters 1.5 inches and larger only)

Customers with a 1.5 inches or larger meter must confirm a change in the number of residents in their household from 2013 by providing a list of first and last names and relationship to customer for each new full-time resident since 2013.

c. Relief for more than 4 people in the household (¾ inch and 1 inch meters only)

Residential customers with a ¾ inch or 1 inch meter must confirm the number of residents currently living in their household by providing a list of first and last names for each full time resident and the relationship to the customer.

d. Relief for additional landscaping added since 2013

Customers must submit at least 3 photos of their landscaping from 2013 and at least 3 current photos of their current landscaping.

e. Relief for changes in vacancy in multi-family housing

Customers must submit proof of vacancy in 2013 and proof of current occupancy for multi-family residences.

f. Relief for increased number of employees

Customers must submit proof of the number of full-time employees in 2013 and the number of current full-time employees.

g. Relief for increased production requiring increased process water

Customers must provide proof of increased production between 2013 and current levels.

h. Relief for water uses during new construction

Customers must provide proof of ongoing construction activity related to private development or capital improvement projects.

i. Relief for emergency health or safety hazards

Customers must provide an explanation justifying the need for additional water supply caused by an emergency health or safety hazard.

j. Relief for first filling of a permit-constructed swimming pool

Customers must submit signed plans for the pool, photographs of the unfilled pool, and a copy of the signed permit for construction.

k. Relief for water use necessary due to family illness or health

Customers must submit a signed letter or prescription from a licensed health care provider stating the unique daily water supply need due to illness or health issues with a member of the household.

l. Other unique circumstances

Customers must submit an affidavit providing justification for any additional requests for adjustment to a customer's allocation based on a circumstance not described above.

2. We strongly urge all customers to submit their applications online. [Click here](#) to submit your appeal online.
3. Customers that wish to fill out the form by hand, may [Print](#) the Application for Relief from Compliance with Phased Water Conservation Plan and submit by e-mail to drought@dpw.lacounty.gov or submit to a District Office at:

Malibu Office

23533 West Civic Center Way
Malibu, CA 90265

Antelope Valley Office

260 East Avenue K-8
Lancaster, CA 93535

4. Submit your application within 20 calendar days of the implementation date of the Phased Water Conservation Plan.

Los Angeles County Waterworks Districts staff will review and provide a response to the application within twenty (20) days of receipt.

For further assistance with submitting an application for relief from compliance, contact us at drought@dpw.lacounty.gov or (626) 300-3313.